



Canal Winchester Blues and Ribfest
 c/o Destination: Canal Winchester
 P.O. Box 45
 Canal Winchester, OH 43110
 Phone: (614) 270-5053 www.bluesandribfest.com

Smoking' Blues, Sizzlin' Hot Ribs & More

2018 FOOD VENDOR APPLICATION

Friday, July 27, 2018 5 p.m. — 11 p.m.
 Saturday, July 28, 2018 12 noon— 11 p.m.

****Check must be enclosed with Application****

Vendor fees for both days are \$450.00 based on space of approximately 12' (Depth) x 12' (Length). If you require additional space, please use the chart below to determine the amount of money to submit with your application.

Space Needs	Vendor Fees
12 x 16	\$550.00
12 x 20	\$700.00
12 x 22	\$800.00
12x24	\$900.00

Any space deeper than 14' or longer than 24' will be calculated on a case-by-case basis

***Vendors who send in their completed application, including diagram, with fees prior to March 31st, 2018 will receive a 10% discount on their fees.**

Please PRINT all information

Vendor Name _____

Vendor Address _____

Phone _____

E-mail _____

New Vendor _____ Returning Vendor _____

Indicate all items you plan to serve and be specific. We limit the number of competing food items so be sure to list your items in order of importance as this order will be taken into consideration when granting approvals. Attach a separate sheet if necessary (or menu). Please note: Vendors are not allowed to sell SOFT DRINKS, ICED TEA, LEMONADE/ LEMON SHAKE-UPS, unless they have obtained written permission from the Food Vendor Coordinator. No vendor can sell any BBQ beef, pork or chicken items. These are reserved for rib vendors only.

Utilities/other items you need:

1. Do you need electric? (please check one) Yes _____ No _____

Amps needed – please specify: _____

Volts needed – please circle: 110 v 220 v

Note: The base rate allows for one 110v and one 220v circuit. Additional circuits (if needed) must be identified and are subject to \$75 per additional circuit.

2. Do you need access to water? Please check one) Yes _____ No _____

3. Exact space requirements (dimensions) including booth/trailer/tongue/awnings _____

Booth _____ Trailer _____ Tongue _____ Awnings _____

4. To ensure we can accommodate your space needs, a top-down drawing of your complete layout with dimensions **MUST BE INCLUDED** and applies to ALL vendors, new or returning. See attached example as a reference model. Please also include a color picture of your set-up. **Any application received without a measurement diagram will not be accepted until the diagram is provided.** As we try to minimize duplication, this may eliminate a vendor from the festival. (Make sure all items are included with your space requirements (#3) or you will not have enough space allotted to you.)

5. Please circle your cooking method: LP Wood Charcoal Other _____

6. what will you be using as a spill mat? _____

*Note spill mats must be in working condition throughout the festival or must be replaced

Insurance:

Vendors are required to carry valid business liability insurance with a minimum coverage of \$ 1,000,000.00. Upon acceptance, participating vendors shall furnish a Certificate of Insurance. Destination: Canal Winchester shall be named as Additional Insured's and Certificate Holder under the General Liability for all liability arising from the event. **All Certificates should be forwarded to the address above upon acceptance.**

Indemnity:

By agreeing to use the space allotted by the City of Canal Winchester and the Festival and further covenants, vendors release and waive any and all claims that the vendor, his heirs and executors have or may have against the City of Canal Winchester, Destination: Canal Winchester, any of its directors, officers or employees, or any property owner, for loss, theft, breakage, property damage or bodily injury sustained as a result of their participation in the festival.

NOTE: By signing this application, you acknowledge that you have read and will abide the attached Rules & Regulations.

Signature: _____ Date: _____

Please make your check payable to: Destination: Canal Winchester

To be eligible for participation, this form and payment must be postmarked no later than April 31, 2018. Applications received after the April 31, 2018 deadline will be charged a \$100 late fee. The committee reserves the right, but is not required, to limit the number of vendors per item type, and to select and limit which of the items listed on your application will be allowed to be sold. All decisions of the festival committee will be final.

Please send completed form, payment and copy of Mobile Food Service License to:

D: CW
Food Vendor Application
P.O. Box 45
Canal Winchester, Ohio 43110

FESTIVAL RULES & REGULATIONS

Submission of an application is not a guarantee of acceptance into the festival. All vendors will be notified of their acceptance or denial of participation. If denied acceptance, all fees paid will be refunded. Once accepted, no refunds will be given.

This event is rain or shine. No refunds will be granted.

Application must be filled out completely to be eligible for consideration to participate in the Ribfest and any incomplete or illegible applications will be returned to vendor.

NOTE: Any Vendor illegally dumping into City Storm Drains will be asked by the Sheriff to cease operation immediately and will be banned from future festivals hosted on the streets of the City of Canal Winchester. This is a 4th degree misdemeanor punishable by the City of a fine up to \$2,000 per incident. This Ordinance will be enforced by on-site Sheriff Deputies for the duration of the festival.

- ❖ Vendors must be set up and ready to serve at the opening times (5p.m. on Friday and 12 noon on Saturday). Any vendor not ready at that time will not be welcome back the following year.
- ❖ Vendors will not be assigned spaces prior to the festival date.
- ❖ **Vendors must post their food prices in a conspicuous place within their area.**
- ❖ All vendors are required to include a layout of their area including all tents, tables, grill or other cooking appliances with dimensions. Also, note the size and location of spill mats. ❖ Spill mats will be required for all prep and service areas, as well as drip pans for any grill.
- ❖ Any tent/canopy 200 square feet or over will require a building permit from the city of Canal Winchester (contact Building Department at 614-837-0145).
- ❖ Vendors must staff their booth during festival hours. If you sell out of product, you may place signage to that effect, but the booth must be maintained until festival closure. Booth dismantling/teardown is not allowed. Every attempt to restock and re-open should be made.
- ❖ Drinks are sold by the host organization in order to make this event possible, therefore Vendors are not allowed to sell WATER, SOFT DRINKS, ICED TEA or LEMONADE unless written permission has been obtained from the Food Vendor Coordinator.
- ❖ We DO NOT provide ice to vendors.
- ❖ Bring at least 100 feet of extension cord (3 prong for outdoor use), a fire extinguisher (as required by the Ohio Fire Code) and at least 100 feet of 5/8" commercial grade water hose (if applicable, as required by FCPH).
- ❖ A Temporary Food License from Franklin County Public Health must be obtained, please note Franklin County requires 14 days to process your permit, so call early (614-525-3160).
- ❖ A large trash receptacle, gray water tank and grease dump station will be provided for vendor use throughout the festival. All trash is to be placed in the trash receptacle at the dump station area. Vendors are NOT to use the trash receptacles on the streets. These are for festival patrons only.
- ❖ You are responsible for bringing your own trash receptacle and emptying it as needed in the large trash receptacle located in the gray water/grease dump station. (Again, you are not to use the trash bins on the streets).

- ❖ At the close of the festival both Friday and Saturday night, please sweep any small trash around your space to the middle of the street. The street crew will be by to collect it.
- ❖ Vendors are not to leave ANY trash in their area at the close of the Ribfest.
- ❖ Vendors are not permitted to use any audio system at their sites without the written permission from the festival committee.
- ❖ No loud verbal solicitation of customers (i.e. carnival-style barking) is permitted.
- ❖ There is no cooking allowed beneath a tent. According to Ohio Fire Code Section 2404.7: Open flame or other devices emitting flame, fire or heat shall not be permitted inside or located within 20feet of the tent, canopy or membrane.
- ❖ Applicants must have all necessary licenses and certificates of insurance. The owner takes full legal responsibility for participation and is the party for whom all transactions will be conducted. All sales and income taxes are the responsibility of the vendor.
- ❖ No Vendor is permitted to use the Canal Winchester Blues and Ribfest logo without prior written approval from the festival committee.
- ❖ The festival prohibits the display or distribution of any inappropriate material, including political messages.
- ❖ Festival organizers will not tolerate unprofessional behavior that adversely impacts the image and family atmosphere of the event. Failure to comply will be cause for immediate removal.

SAMPLE DRAWING TO USE AS REFERENCE

